

# IRCA GEORGE

## Education and Training Department Public Course Schedule January - December 2012

IRCA Global, your preferred Safety, Health, Environment and Quality (SHEQ) Risk Management provider.

Our products and services are designed to Assess, Advise and Assist in all aspects of SHEQ Risk Management activities.

COURSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	DESCRIPTION
Modern SHEQ Risk Management 5 Days					14-18					22-26			Providing participants with a fundamental understanding and knowledge of the fundamental activities that form part of effective SHEQ risk management systems as well as the competence to apply these activities.
Health and Safety Representative 3 Days			21-23		8-10		25-27		26-28			10-12	Providing participants with a fundamental understanding, knowledge and competence to perform the role of a health and safety representative in the workplace.
Hazard Identification & Risk Assessment (HIRA) 2 Days				24-25				9-10					Providing participants with a fundamental understanding of the basic (HIRA) risk assessment process, including the application thereof.
Root Cause Analysis Technique (RCAT) 3 Days					28-30								Providing participants with a fundamental understanding and knowledge of the practical techniques for gathering evidence and analysing incidents for their immediate and root (underlying) causes as well as the application thereof.
Construction Safety Training (CST) (IRCON) 3 Days			20-22					22-24					Providing participants with a fundamental understanding and knowledge of the activities that form part of effective SHEQ management systems for construction projects, as well as the application thereof.
Legal Liability for (Occupational Health and Safety Act, 85 of 1993) - 1 Day		28		5		13		7		3			Providing participants with a fundamental understanding of the legal requirements imposed by the Act, and how these would be discharged.
Incident Investigation 1 Day		27		6		12		8		4			Providing participants with a fundamental understanding, knowledge and competence regarding the sequence of events that leads to incidents, the causes thereof and the process of implementing remedial actions.
Risk Management Qualification Programme (RISKMAQ) Part 1 - 5 Days		20-24								15-19			Providing participants with insight, knowledge and understanding of various topics and activities that form part of effective SHEQ management systems, as well as the application thereof.
Risk Management Qualification Programme (RISKMAQ) Part 2 - 5 Days				9-13							26-30		Providing participants with the competence to interpret, apply and manage SHEQ risks and systems on a day-to-day basis in the workplace.
Risk Management Qualification Programme (RISKMAQ) Part 3 - 10 Days						4-8	2-6						Providing participants with the competence to interpret requirements and then design, implement and manage SHEQ management systems in the organisation.
Risk Management Qualification Programme (RISKMAQ) Part 4 - 5 Days			12-16							17-21			Providing participants with the competence to help develop a "roadmap" that would assist organisation managers understand the different programmes, tools and systems, how they might interrelate, how they might be used to meet organisation objectives and how they might effectively nest within the framework of continual improvement.

All cancellations must reach the above address, in writing, not later than 5 days prior to the commencement date of the course. An administration fee of 15% will be payable in respect of a cancellation received less than 5 days prior to the commencement date of the course, persons who do not show up for the course will be liable for the full cost. Companies enrolling 5 or more candidates will qualify for a 10% discount.

For further information and bookings, please contact Corne Anderson on +27-(0)44 851 0114 / corne-irca@mweb.co.za

**Note: a minimum of 12 delegates are required to convene the course and participants will be informed 5 days prior to the commencement of the course if the course is postponed or cancelled.**